



# Accident Investigation

In 2003, 3.4 million Americans experienced disabling, on-the-job injuries, and another 4,500 were killed, resulting in a total cost of 156.2 billion dollars.

## Program Includes:

- Video or DVD
- Administrative Materials
- Software Templates
- 5 Employee Handbooks

**Video Length:** 12 minutes

- Closed Captioned
- Available in Spanish

## PROGRAM OVERVIEW:

No workplace is exempt from accidents. And since you can't guarantee an accident will never take place in your workplace, it is important to know how to properly handle accidents when they occur. This program is designed to equip you with the information you need to understand why accidents occur in your workplace and how to avoid similar occurrences in the future.

## YOU WILL LEARN:

- How to Develop Your Accident Investigation Program
- The Steps in the Accident Investigation Process
- Proper Procedures for Investigating the Facts
- How to Review the Facts to Find the Cause
- How to Implement Corrective Measures
- The Correct Way to Document Findings and Actions
- The Importance of Following-Up on Accidents
- How to Train Investigators
- Tips for Maintaining Accurate Records

## PROGRAM CONTENTS:

- Explanation of the OSHA Requirements and Reporting
- Step-by-Step Instructions for How to Develop Your Accident Investigation Program
- Guide to Recordkeeping Requirements for Occupational Injuries and Illnesses
- Written Program Development
- Accident Investigation Written Program
- Recordkeeping Forms:

*Accident Analysis Form*

*Employee Injury Report*

*Accident Investigation Training Record*

*OSHA 300 Log*